

科目名	Advanced Discourse B		科目ナンバリング	L-COEC4-61.E	単位数 時間	1単位	対象 学年	4年	開講 学期	後期
			科目コード	B53091		30時間				
区分	専門教育科目	英文必修	担当者名	エドワード・フォーサイス			授業 形態	講義	単独	
授業の概要等	<p>〔授業の主旨〕 Advanced Discourse B is a situational, dialogue-based International Business English course for intermediate students of English as a Foreign Language. Emphasis will be placed upon business English and skills that will be beneficial in the workplace after graduation. 〔ディプロマポリシー及びカリキュラムポリシーとの関連する事項〕 ディプロマポリシーの6・8に関連し、カリキュラムポリシーの6-2・8に関連している。</p>									
到達目標	This course will cover international business situations by actively practicing communications in realistic settings. The student will be able to converse confidently about these topics with other English speakers.									
授 業 計 画										
回	主 題		授 業 内 容 ・ 授 業 時 間 外 の 学 修					備 考		
第1回	Course Orientation and teacher introduction		Instructor explains course objectives; students discuss international business situations.					Group discussions		
第2回	Let me give you my card		Students will learn about how to introduce themselves in business and discuss their job using pairwork and groupwork.					Make a business card		
第3回	I start work at 8:30		Students will learn how to discuss time schedules in pairs and groups.					Create a work schedule		
第4回	What does your company do?		Students will learn how to explain their occupation and talk about what their company does by practicing in pairs / groups.					Create company information		
第5回	How do you like your job?		Students will practice talking about their likes and dislikes in pairs and groups in pairs and groups.					Prepare to discuss likes & dislikes		
第6回	Can I take a message?		Students will learn how to take and pass messages and practice in pairs / groups. Midterm exam will be explained.					Prepare for midterm exam		
第7回	Midterm review and test		Students will perform an oral examination in a conversation style about a topic that the teacher will determine.					Oral Examination		
第8回	Which ones should we order?		Students will learn how to understand advertising in English and compare products by practicing in pairs / groups.					Create a company advertisement		
第9回	Are you free on Tuesday?		Students will practice making appointments and discussing schedules in pairs / groups.					Prepare to discuss work schedule		
第10回	Where's the marketing department?		Students will practice asking for and giving directions in pairs / groups.					Create directions		
第11回	How long does the process take?		Students will practice explaining processes and projects in pairs / groups.					Design a process		
第12回	Exports increased sharply		Students will learn about discussing graphs and charts, as well as practicing basic presentation skills in groups.					Prepare a chart to explain		
第13回	I'm leaving tomorrow		Students will practice discussing future plans in pairs / groups.					Prepare future work plans		
第14回	Would you like to try some?		Students will practice business hospitality in pairs / groups. Final exam will be explained.					Prepare for final exam		
第15回	Final review and test		Students will perform an oral examination in a conversation style about a topic that the teacher will determine.					Oral Examination		
評価方法及び評価基準	Homework and classroom participation: 30%; Midterm Speaking Exam (will be graded on content & English language accuracy according to a rubric): 30%; Final Speaking Exam (will be graded on content & English language accuracy according to a rubric): 40%.									
課題等	Missed assignments should be submitted before the following class; the student is responsible for submitting missed assignments. Students will be asked to use their smartphones for class assignments every week.									
事前事後学修	Pre-class reading materials and assignments should be completed and understood before coming to class. Expected preparation time: 90 mins. per day.									
教材教科書参考書	<i>Get Ready for International Business</i> Student Book 1, Vaughan & Zemach (2013), Macmillan [ISBN: 978-0-230-43325-0]. Students must have access to a smartphone and a computer for classroom activities.									
留意点	Students must attend scheduled classes and must submit drafts and work according to the professor's requirements. Students should inform the professor PRIOR to absences whenever possible, especially for job-hunting and practice teaching absences.									